

# Report – Standards Committee

## Amendment to Terms of Reference

*To be presented on Thursday, 19th July 2018*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

### **SUMMARY**

The Court of Common Council is asked to consider and approve proposed amendments to the terms of reference of the Standards Committee arising from the outcome of the review of the Standards framework. These proposed amendments have been considered and endorsed by the Policy and Resources Committee.

### **RECOMMENDATION**

It is recommended that the proposed amendments to the terms of reference of the Standards Committee, set out in the appendix to this report, be approved.

### **MAIN REPORT**

#### **Background**

1. The Standards Committee draft amended terms of reference are set out in the appendix to this report and deal with changes required following the outcome of the review of the Standards framework. The opportunity has also been taken to update and clarify wording where required.
2. The requirement for these changes to be made was highlighted to the Court in April 2018, when the Committee's terms of reference were set through the White Paper.
3. The proposed amendments to the Standards Committee terms of reference are set out in bold and italics, with deletions to current text crossed through. At its meeting on 18 May 2018, the Standards Committee recommended that these proposed amendments be submitted to the Court of Common Council for approval and the amendments have now been considered and endorsed by the Policy and Resources Committee.

#### **Conclusion**

4. The Court of Common Council is asked to consider and approve the proposed amendments to the Standards Committee terms of reference.

All of which we submit to the judgement of this Honourable Court.

DATED this 18<sup>th</sup> May 2018.

SIGNED on behalf of the Committee.

**Oliver Arthur Wynlayne Lodge**  
Chairman, Standards Committee

**Standards Committee – Draft Terms of Reference**

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) ***keeping under review, monitoring and revising as appropriate the City of London Corporation's Guidance to Members on the Code of Conduct and the complaints procedure and relevant paperwork, reporting any changes on these documents to the Court of Common Council in the Committee's annual report.***
- (d) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct ***and, in relation to any revisions, making recommendations to the Establishment Committee;***
- (e) keeping under review and monitoring the Protocol on Member/Officer Relations ***and, in relation to any revisions, making recommendations to the Establishment Committee;***
- (f) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (g) ***monitoring all allegations referred to it and*** dealing with ***assessment of and any hearing into*** any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
  - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
  - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;
  - (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;

- ~~(iv) to determine any appeal from a Member or Co-opted Member in relation to a finding that they have breached the Code of Conduct and/or in relation to the sanction imposed; and~~
- (h)** ~~monitoring all complaints referred to it and~~ **To** prepare an annual report on its activity for submission to the Court of Common Council.

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